



Ohio Certified Public Manager® Society

PO Box 29483
Columbus, OH 43229

Board of Directors Meeting
April 15, 2010

- A. CALL TO ORDER** – Cynthia called the meeting to order at 8:46 am. Present were Cynthia, Lee, Sherri, Brandi, and Mike, with Melissa via phone
- B. PRESENTATION OF MINUTES** – Due to Patti’s absence, March minutes will be presented and reviewed at the May meeting.
- C. OLD BUSINESS**
- Cynthia will send letter to Sherri for newsletter – DONE
 - Newsletter to be sent out – Cynthia will help, Sherri will send articles to Cynthia
 - Brandi to send new Cohort list to board – DONE
 - Roger to send member list to board – DONE
 - Roger to send letters/membership cards to members – not yet received, Roger not present
 - Patti to update alumni list – Patti not present
 - Patti/Roger to contact Anthony Nixon per discussion at March meeting – not present
 - ~~Jill to contact Skip Heller~~ Cynthia would rather have his skills leading the scholarship committee and will contact him on such
 - Patti to send out membership message – DONE
 - Mike to set up online membership form – DONE
- D. DAS’ OCPM PROGRAM REPORT (B. Robinson):**
- Will be sending out information regarding the July cohort, currently four responses
 - Will request a continuation of accreditation
- E. OFFICERS/COMMITTEE REPORTS**
- Past President’s Report (M. Roach):**
- Worked with AACPM on the newsletter
 - Cynthia provided feedback for links
 - Reviewed and made edit changes to meeting minutes for HOD
- President-Elect’s Report (L. Thatcher):**
- Worked on Vision statement task and sent presentation to board
 - Received feedback
 - Will forward suggestions back out along with feedback for consideration for next meeting
- Secretary’s Report (P. Barnett):**
- Not present
- Treasurer’s Report (R. Aber):**



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- Not present but sent report, see Attachment 1

2010 Conference Report (J. Stevenson):

- Not present

Public Relations Committee Report (S. Simpson):

- No report

Member/Student Services Committee Report (M. Holm):

- Further discussion of connecting with students. Lee graciously offered to buy but as agreed in March meeting, it had been approved for the Board to purchase pizza lunch for the students during an upcoming class.
- Mike mentioned creating a short video presentation that should be ready by July.
- Agreement to work with and schedule this time with Brandi in advance
- Asked if there was a goal established for our membership numbers – tabled for later discussion.

President's Report (C. Lee):

- Presented research on purchasing badges as requested at the March meeting
- Name badges to cost \$6.50 each (with an additional one-time \$35 set up charge and reasonable shipping costs.) Mike made a motion to approve the purchase of a name badge for each officer, Sherri seconded the motion. Vote was held and all present were in favor for the purchase.

F. DISCUSSION ITEMS

- Will need to talk about next newsletter at June meeting for summer edition
- Networking – need an opportunity to bring people together & needs to be in newsletter
 - Discussed some possible locations downtown and Lee will report on possible dates
- Would like to discuss at next meeting scholarships, mentoring, students, and promotional materials



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G. TO DOs

- Brandi will submit article for newsletter
- Patti will send out updated email/alumni list
- Patti will send out revised bylaws for review
- Patti & Roger will contact Anthony Nixon
- Cynthia will contact Skip Holler regarding the Scholarship Committee
- Sherri will send Cynthia the articles she has for the newsletter
- Cynthia to follow up on scheduling mixer and add to newsletter
- Cynthia to create and forward newsletter for comments/blast
- Cynthia to order badges
- Melissa to give Cynthia the President files on memory key
- Lee to forward Vision documentation for discussion at next meeting
- Patti to send out March meeting minutes
- Mike to bring promotional materials

H. CLOSING REMARKS, RECAP & ADJOURNMENT

- Next Meeting May 21, 2010 at OCOSH at 8:30 am
- Lee moved to adjourn at 10:07 am, Melissa seconded, meeting was adjourned.

ATTACHMENT 1

Ohio CPM Society Treasurer Report 16 April 2010

Cash Position

As of 16 April 2010 our cash position was as follows:

OCPM Account	\$ 5265.41
PayPal Account	<u>\$ 216.48</u>
Total	\$ 5481.89

Discussion Items

- **2010 Dues Collection** –Currently, for 2010, we have 27 Fellow paid members. There are a total of five registered as students
- **AACPM Dues** – 1st Quarter dues for AACPM (\$20 per Fellow) was submitted. Total cost was \$540.
- **2010 Fall Conference** – Scheduled for 19 November 2010