



Ohio Certified Public Manager® Society

PO Box 29483

Columbus, OH 43229

Board of Directors Meeting

December 17, 2010

- A. CALL TO ORDER** – Cynthia called the meeting to order at 8:25 am. Present were Cynthia, Brandi, Lee, Jill, Mike and Sherri, and Patti, & Greg Lewis via phone
- B. PRESENTATION OF MINUTES** – November minutes have not been completed and will be reviewed and approved via email.
- C. OLD BUSINESS**
- Brandi will look at cost for mentorship and Member Services will review/revise program description
 - Patti will update Linked In and Facebook pages
 - Brandi will guide Member Services Chair to next Cohort visit
- D. DAS' OCPM PROGRAM REPORT (B. Robinson):**
- Cohort 45 starts January 25 at OSU
 - Cohort 42 graduates February 3, 2011, Society members will attend as possible and will provide refreshments
 - Looking for instructors, must have Bachelor degree
- E. OFFICERS/COMMITTEE REPORTS**
- Past President's Report (M. Roach):**
- No report
- President-Elect's Report (L. Thatcher):**
- Election committee
 - President-Elect is Jill Stevenson
 - Secretary is Patti Barnett
 - No nominations for Conference, Member Services, or Public Affairs committee, but write-ins were received
 - Lee moved to waive the results of the write-in votes since none were graduates, Cynthia seconded, motion carried
 - Lee moved to appoint the following student members to vacant committee chairs: Vernise Robinson as Conference Chair, Nicholas Newnham as Member Services Chair, Greg Lewis as Public Relations Chair, Cynthia seconded, motion carried



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Secretary's Report (P. Barnett):

- Mail log is Attachment 1
- Nothing new

Treasurer's Report (R. Aber):

- See Attachment 2

2010 Conference Report (J. Stevenson):

- 32 people attended
- Patti Barnett was named OCPM of the Year, no Askew award was given
- Speakers both cancelled at the last minute, but Brandi came through to instruct both sessions
- Carol Ritz is a potential speaker for 2011

Public Relations Committee Report (S. Simpson):

- Gave everything to new Chair at the conference
- Newsletter
 - Fall issue went out
- Mentorship Program
 - No report

Member Services Committee Report (M. Holm):

- Mike is very willing to continue making website updates
- Website Updates
 - Took down conference information
 - Will remove exiting board members on January 1

President's Report (C. Lee):

- Annual report to AACPM is Attachment 3
- Governor's proclamation for a CPM week, contacted Charles Preston again, still no word

F. DISCUSSION ITEMS

- Historian position, Shawn Bradley may be interested
- 2011 meetings will continue to be the 3rd Friday of each month, time may be different

G. TO DOs (NEW)

- Patti will send out Membership message
- Patti send September & October minutes to Mike
- Lee will send Patti election results



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- Jill will share speaker info with Vernise
- Lee will follow-up with those that will serve as Chairs & historian
- Patti will send out November minutes to review and approval via email

H. **CLOSING REMARKS, RECAP & ADJOURNMENT**

- Next meeting will be Friday, January 21 at OCOSH at 8:30 am
- Cynthia made a motion to adjourn meeting at 9:16 am, Lee seconded, meeting adjourned

ATTACHMENT 1

OCPM Society Mail Log

Date Received	Name	Check #	Amount	Reason	Sent to Treasurer
12/13/2010	Nothing				
12/06/2010	Nothing				
11/29/2010	Nothing				

ATTACHMENT 2

Ohio CPM Society Treasurer Report 14 December 2010

Cash Position

As of 14 December 2010 our cash position was as follows:

OCPM Account	\$ 5290.75
PayPal Account	\$ 94.54
Total	\$ 5385.29

Discussion Items

- **2010 Dues Collection** –2010, we had 35 Fellow paid members and a total of 37 student members.
- **2011 Dues Collection** – Currently, we are in process of starting a membership drive. We have Eight Fellow members and 1 Affiliate member.
- **2010 Professional Development Conference** – The November 2010 Professional Development Conference had 32 attendees.

ATTACHMENT 3

**Society Annual Report to AACPM Board of Directors
2010**



Ohio Certified Public Manager® Society

Post Office Box 29483
Columbus, Ohio 43229

2010 Officers and Board of Directors

President

Cynthia Lee, CPM

Dept of Transportation, (614) 466-7669

CLee@dot.state.oh.us

President-Elect

Lee Thatcher, CPM

Commerce, (614) 644-2228

Lee.Thatcher@com.state.oh.us

Immediate Past President

Melissa G. Roach, CPM

Workers Compensation, (614) 466-6944

Melissa.Roach@bwc.state.oh.us

Treasurer

Roger Aber, CPM

Workers Compensation, (513) 583-4454

Roger.Aber@bwc.state.oh.us

Secretary

Patti Barnett, CPM

Natural Resources, (614) 265-6508

Ex-Officio Board Member, Training Program Liaison

Brandi Robinson

Administrative Services, (614) 728-5429

Brandi.Robinson@das.state.oh.us

Public Relations Committee Chair

Sherri Simpson, CPM

Workers Compensation, (614) 728-8473

Sherri.S.3@bwc.state.oh.us

Annual Conference Committee Chair

Jill Stevenson, CPM

Workers Compensation, (614) 995-8377

Jill.S.3@bwc.state.oh.us

Member Services Committee Chair

Mike Holm, CPM

Education, (614) 466-0921

Mike.Holm@ode.state.oh.us

Scholarship Committee Chair

Sommers "Skip" Holler, CPM

Environmental Protection, (614) 644-3010

Skip.Holler@epa.state.oh.us

Accomplishments & Activities During Report Year

- Held monthly Board meetings.
- Followed communication plan developed last year. Provided a regularly updated website and maintained Facebook and Linked In accounts.
- Improved interaction with membership/alumni through use of web forms allowing individuals to register for our conference and purchase their membership through our website.
- Successfully planned the Annual Professional Development Conference held November 19, 2010.
- Maintained connection to members/alumni through regular e-mails and three newsletter editions.
- Created new process of sending new members a welcome letter and membership card.
- Reviewed and modified By-Laws including: new mission/vision, changing Student Services Committee to Member Services Committee, staggering the expiration of term for the Public Relations Committee Chair and the Member Services Committee Chair, and extending Public Relations Chair and Member Services Chair to become two year terms for continuity. All changes were presented to the membership at the annual conference where the changes were voted on and accepted.
- Modified the Scholarship Policy to include all institutions of higher learning but giving preference toward individuals needing funds for the CPM[®] Training. This modification was as a result of all State of Ohio employees being able to obtain funding for the CPM[®] training from State Benefits. All changes were presented to the membership at the annual conference where the changes were voted on and accepted.
- Participation in AACPM committees and representation at the national conference in Oklahoma.
- Continue to support the Ohio Department of Administration Services in the administering of the Certified Public Manager[®] training program. Working with the Program Manager in redeploy of their redesigned curriculum and recruiting participants/instructors.
- Redeveloped outreach to students through OCPM[®] Society purchased luncheons during a CPM[®] training session. Visited all newly created cohorts.
- Conducted two after-hours networking events